

# Ruth L. Slagle

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## EDUCATION

### **Master of Science, Library and Information Science**, May 2017

University of Illinois, Urbana-Champaign, Illinois

Special Collections Certificate

GPA: 3.8/4.0

### **Bachelor of Arts, History**, May 2014

Asbury University, Wilmore, Kentucky

Major GPA: 3.8/4.0; 15 hours in Education courses

## PROFESSIONAL SKILLS

- Collections Management: assessment of both print and digital materials to align with student needs
- Reference and Research: 5 years of experience
- Website Administration: 2 years of experience designing with a focus on distance learners
- Customer Service: 7 years of experience, an encourager of team camaraderie with extensive supervisory and training experience
- Cataloging Tools: OCLC Connexion, MARC, AACR2, RDA, LCSH, and Dewey Classification
- Other Software Experience: LibGuides, LibWizard, Library World, Jenzebar, WorldCat, Symphony by Sirsi/Dynix, Archon, Voyager, ILLaid, PastPerfect, Microsoft Office Suite, and Google Suite

## INSTRUCTIONAL & REFERENCE EXPERIENCE

### **Ida J. McMillan Library at the Baptist College of Florida**, *Graceville, FL*

Sept. 2017-Present

#### *Instruction & Outreach Librarian*

- Assess and manage e-resources usage including journals, databases and e-books
- Handle collection development, selection, and acquisition, as well as yearly weeding of books and materials
- Restructure and maintain the library's website and LibGuides to better fit students' needs
- Serve student body on-campus and online through providing reference consultations via email, walk-in, phone, and Zoom (approximately 50% of the student body are distance learners)
- Engage distance students by creating instructional handouts and videos
- Revamp and teach bibliographic instruction and information literacy program in adherence to the ACRL Framework
- Classify and catalog materials to add to current collection
- Conduct interviews, hired current staff and student assistants, trained, supervised, and coordinated scheduling for a rotating staff of 9 employees
- Collaborate with QEP Director First-Year Student Liaison on library usage and instruction
- Oversee the Interlibrary Loan department
- Manage various library projects for student assistants
- Organized temporary library after Hurricane Michael, October 2018
- Supervised moving of collection from damaged building
- Created and taught resume & cover letter workshops
- Administered the merge in Springshare for LibGuides from v1 to v2
- Updated library manuals including Lost and Replacement/Damage Materials Policy, ILL Policy

#### *Rare Book Librarian*

- Prepared preservation plan for the future of the collection
- Trained archives assistant
- Created finding aids for collections
- Consulted with the Florida Baptist Historical Society Archives by providing advice on archival methods and standards
- Corrected catalogued records

*Adjunct Professor*

- Designed and taught, HI 420 G Archives Management, Fall 2018

**Funk Agricultural, Consumer, and Environ. Sciences Library, Champaign, IL** Aug. 2016-May 2017

*Pre-Professional Graduate Assistant*

- Provided research support for the diverse university community at the reference desk, assisting with scholarly research using OCLC and databases via face-to-face, email, online chat and social media
- Supervised student assistants, often serving as the only supervisor in the library
- Assisted in collection development for the Ecology Collection
- Coordinated exhibits for the library's display case
- Collaborated with the City Planning & Landscape Architecture Resource Center to maintain LibGuides and other research materials available for patrons

**Department of Aerospace Engineering, Univ. of Illinois, Champaign, IL** Aug. 2015-Dec.2016

*Teaching Assistant*

- Instructed 167 engineering students in developing oral and written communication skills
- Gave feedback on various oral and written assignments
- Guest-lectured in engineering classes on the topic of improving communication ability

**Kinlaw Library, Asbury University, Wilmore, KY** Aug. 2011-May 2014

*Student Reference Assistant*

- Used catalogs and database search engines to find research materials for patrons
- Performed various computer projects, such as checking records for periodical subscriptions

**Kinlaw Library, Asbury University, Wilmore, KY** Oct. 2013-May 2014

*Circulation Student Assistant*

- Assisted patrons using library online to search library materials and checked out and in materials

**Historical Interpretation Internship, Old Sturbridge Village, Sturbridge, MA** June-Aug. 2013

*Interpreter and educator*

- Engaged families, school groups, and international visitors through hands-on instructional demonstrations, while helping them feel immersed in 1830s New England
- Demonstrated typical daily activities such as dyeing wool, working with textiles, and gardening

**OTHER PROFESSIONAL EXPERIENCE**

**Florida Historic Capitol Museum, Tallahassee, FL** June 2018-Present

*Collections Volunteer*

- Created efficiencies in storage by maximizing on archives room space
- Assisted with update to the collections policy
- Established and processed object files

**Law Library of Congress, Washington, D.C.** Jan. 2017-Jan. 2018

*Practicum/Intern*

- Created master metadata keyword lists for historic Statutes at Large, specifically Early Congresses 1-10 (1789-1810) and Native American treaties
- Helped to make these congresses accessible and searchable online for the first time

**Madison County Clerk and Records Office, Virginia City, MT** June-Aug. 2017

*Montana SHRAB Student Archivist–Montana Historical Society*

- Created preservation plans for the storage for some of the state's oldest records including mining records, land deeds, maps, voting records, vital records, marriage certificates, and *Fairweather Book* circa 1863
- Developed a policies and procedures for the office's reading room
- Taught staff archival standards to maintain records in good condition
- Set up communications between Madison County and Montana Heritage Commission
- Rehoused and cataloged manuscripts and record books
- Appraised government records for either disposal or permanent storage
- Wrote a disaster plan and policies and procedures for the archives

## PRESENTATIONS & RESEARCH

- Slagle, R. (2018). *Crossing the Barriers: Meeting Students Where They Are*. Poster Presentation, Atlanta Area Bibliographic Instruction Group 2018 Conference.
- Slagle, R., & Tomaro (2018). *Challenges for a Lone Arranger*. Roundtable, 2018 Society of Florida Archivists Annual Meeting.
- Slagle, R. (2017). *Research Tips from Library Staff*. Presentation, the Baptist College of Florida.
- Slagle, R. (2017). *Writing with Purpose*. Presentation for Business Program, the Baptist College of Florida.
- Slagle, R. (2015). *Combat Veterans Struggle with PTSD: There is HOPE*. Poster Presentation, Master's Student Poster Showcase, iSchool of Information Science University of Illinois at Urbana-Champaign.
- Slagle, R., & Gehring, S. (2014). *Bringing Hidden Treasures into the Light: Discovering Civil War Letters in an Archives Backlog*. Paper Presentation, 2014 Joint Spring Kentucky Special Collections Librarians Association.
- Slagle R. (2012). *Israel: A Nation Divided*. Unpublished manuscript, Cross-Cultural Experience, Asbury University, Wilmore, KY.
- Slagle, R. (2011). *White Women Captives of the Native Americans: 1754-1874*. Unpublished manuscript, History Department, Asbury University, Wilmore, KY.

## ARTICLES ABOUT MY WORK

- Avey, C. (2017). SHRAB Archivist Tackles Madison County Records. *The Madisonian*.
- Day, A. (2014). Hidden Collections - Asbury University, Archives & Special Collections. *Against The Grain*, 26 (4), 83-85. [https://www.against-the-grain.com/wp-content/uploads/2014/10/hidden\\_collections\\_v26-4.pdf](https://www.against-the-grain.com/wp-content/uploads/2014/10/hidden_collections_v26-4.pdf)
- Asbury University | Student Research. (2014). *Asbury.edu*. Retrieved 15 February 2016, from <https://www.asbury.edu/academics/resources/library/archives/research-projects/>

## LEADERSHIP/MEMBERSHIPS/AWARDS

- Member, Society of Florida Archivists (January 2018-Present)
- Member, Beta Phi Mu Honor Society (November 2017-Present)  
–Participant in University of Illinois at Urbana-Champaign Alpha Chapter
- Member, American Library Association (October 2015-Present)  
–Member of ACRL DLS Steering Committee (June 2018-Present)  
–Participant in University of Illinois at Urbana-Champaign Student Chapter  
–Co-Chair of ACRL Committee for UIUC Student Chapter (2015-2017)  
– Hosted “Leadership Through Service” Fall 2015  
–Co-Chair of Conference Committee for UIUC Student Chapter (2016-2017)  
– Hosted “Presenting You: Elevator Pitch 101” Fall 2016  
– Hosted “Abstract Workshop” Fall 2016  
– Co-Hosted “Trivia Night” Spring 2017  
– Hosted “Presenting You: Elevator Pitch 102” Spring 2017
- Member, Society of American Archivist (October 2015-Present)  
–Chair of Lone Arranger Section (3-term 2018-2021)  
–Member of Issues & Advocacy Section Steering Committee (2018-2019)

- Participant in University of Illinois at Urbana-Champaign Student Chapter
- Treasurer, Student Chapter (June 2016-May 2017)
  - Hosted "Ask an Archivist Series" Fall 2016

Member, Special Libraries Association (October 2015-October 2016)

Award Recipient, The Pierre E. Tangent Memorial Scholarship Award (April 2016)

Member, Phi Alpha Theta National History Honors Society (2011-Present)

- Secretary (2012-2013)
- President (2013-2014)

Scholar, Palestine of Jesus, St. George's College in Jerusalem, Israel (May-June 2012)

Professional Development – Book Repair Workshop (February 2016 at iSchool)